Republic of the Philippines
Department of Labor and Employment
Cordillera Administrative Region
Cabinet Hill, Baguio City

FM-OM-04-02
REV 0 07/18/2013

ALIEN EMPLOYMENT PERMIT (AEP) APPLICATION FORM

2 X 2
PICTURE
in white background

(Please supply all required information. Misrepresentation, false statement or fraud in this application or in any supporting document is ground for denial/revocation/ cancellation of the permit.)

TYPE OF APPLICATION: **[ ] NEW** **[ ] RENEWAL**

PERSONAL DATA

NAME: _____
(Last name) (First name) (Middle name)
SEX:_____ CITIZENSHIP:_____ TIN: _____
CIVIL STATUS_____ DATE OF BIRTH _____ PLACE OF BIRTH _____
HIGHEST EDUCATIONAL ATTAINMENT/COURSE FINISHED/NAME OF SCHOOL: _____
_____
ADDRESS IN THE PHILS. _____
_____ E-MAIL _____
PERMANENT ADDRESS ABROAD _____
_____
PASSPORT NO._____ PASSPORT VALID UNTIL _____
PLACE OF ISSUE_____DATE OF ISSUE_____
VISA _____ VALID UNTIL _____

EMPLOYMENT HISTORY IN THE PHILIPPINES: (Please attach additional sheet if necessary)

Employer's Business Name and Address	Position	Duration of Employment

PRESENT EMPLOYMENT:

POSITION _____
NATURE OF ASSIGNMENT: [ ] INVESTOR, [ ] INTRA-CORPORATE TRANSFEREE, [ ] SERVICE SELLER,
[ ] PROFESSIONAL, [ ] CONTRACTUAL SERVICE SUPPLIER, [ ] SPECIALIST
PLACE/S OF ASSIGNMENT _____
NAME AND ADDRESS OF EMPLOYER _____
_____
E-MAIL ADDRESS_____TEL.._____
NATURE OF BUSINESS _____
TOTAL EMPLOYMENT (Exclude Foreign Nationals) _____ NUMBER OF FOREIGN NATIONALS _____

Have your application for AEP been previously denied? [ ] yes [ ] no When? _____
Have your AEP been previously cancelled/revoked? [ ] yes [ ] no When? _____
Please state reason for denial/cancellation/revocation:_____
_____
What actions have you taken? _____

_____ _____
SIGNATURE OF APPLICANT DATE FILED

INDORSEMENT BY THE EMPLOYER:

_____ _____
NAME AND SIGNATURE OF COMPANY OFFICER POSITION IN THE COMPANY

SUBSCRIBED AND SWORN to before me this _____day of _____20_____. Affiant exhibited his/her Passport No. _____issued at_____ on_____ 20_____.

NOTARY PUBLIC