

**Department of Labor and Employment
Cordillera Administrative Region
Annual Procurement Plan CY 2019**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
GS	Procurement of Common Use Supplies	RO/FO's	NP-53.5 Agency-to-Agency	N/A	N/A	as needs arises	as needs arises	GoP	1272000	1212000	0	Procurement may be done through shopping and/or Small Value Procurement if required supplies are not available at the Procurement Service
GS	Procurement of Accountable Forms	RO	NP-53.9 - Small Value Procurement	as needs arises	N/A	as needs arises	as needs arises	GoP	15000	15000	0	Procurement of Accountable Forms
GS	Procurement of Drugs and Medicines	RO/FO's	Direct Contracting	N/A	N/A	N/A	N/A	GoP	5000	5000	0	Drugs and medicines to be bought from drug stores
GS	Procurement of Fuel, oil and lubricants and parts for motor vehicles	RO/FO's	Direct Contracting	N/A	N/A	N/A	N/A	GoP	321000	321000	0	Procurement of motor vehicle consumables to be use for the implementation of various programs and services
GS	Procurement of other supplies and materials	RO/FO's	NP-53.9 - Small Value Procurement	as needs arises	N/A	as needs arises	as needs arises	GoP	306000	306000	0	Procurement of other supplies such as forms, cards, IDs and lace, plaque and the likes to be use for the implementation of various programs and services
GS	Water Services	RO/FO's	Direct Contracting	N/A	N/A	N/A	N/A	GoP	250000	250000	0	Procurement to be made to existing water utilities providers in the area
GS	Electricity Services	RO/FO's	Direct Contracting	N/A	N/A	N/A	N/A	GoP	450000	450000	0	Procurement to be made to existing electricity utilities providers in the area

GS	Postage and Courier Services	RO/FO's	Direct Contracting	N/A	N/A	N/A	N/A	GoP	165000	165000	0	Postage and courier services to be source out from JRS and Postal Office
GS	Communication Expense, Mobile	RO/FO's	Direct Contracting	N/A	N/A	N/A	N/A	GoP	240000	240000	0	Services to be sourced out from smart and globe
GS	Communication Expense, Landline	RO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	160000	160000	0	Services to be sourced out from PLDT
GS	Internet Sunscription	RO/FO's	Direct Contracting	N/A	N/A	N/A	N/A	GoP	816000	816000	0	Service to be sunscribed from existing internet providers in the area
GS	Cable Subscription	RO/FO's	Direct Contracting	N/A	N/A	N/A	N/A	GoP	15000	15000	0	Subscription to be sourced out from existing service providers in the area
GS	Repairs and Maintenance of Office Building	RO	NP-53.9 - Small Value Procurement	as needs arises	N/A	as needs arises	as needs arises	GoP	100000	100000	0	Office building repairs and maintenance
GS	Repairs and maintenance of office equipment	RO/FO's	Direct Contracting	N/A	N/A	as needs arises	as needs arises	GoP	105000	105000	0	Parts and services for the repair and maintenance of office equipment
GS	Repairs and maintenance of office motor vehicles	RO/FO's	NP-53.9 - Small Value Procurement	as needs arises	N/A	as needs arises	as needs arises	GoP	307000	307000	0	Labor and materials for the repairs and maintenance of motor vehicles
GS	Repairs and maintenance of of Furniture and Fixture	RO/FO's	NP-53.9 - Small Value Procurement	as needs arises	N/A	as needs arises	as needs arises	GoP	30000	30000	0	Labor and materials for the repairs of furnjiture and fixture
GS	Janitorial Services	RO	NP-53.9 - Small Value Procurement	Dec. 2018	N/A	Dec. 2018	Dec. 2018	GoP	3650000	3650000	0	Outsourcing of janitorial services
GS	Security Services	RO	NP-53.9 - Small Value Procurement	Dec. 2018	N/A	Dec. 2018	Dec. 2018	GoP	581000	581000	0	Outsourcing of Security Services
GS	Insurance Expenses	RO/FO's	Direct Contracting	N/A	N/A	N/A	N/A	GoP	295000	295000	0	Insurance of PPEs to be sourced out from GSIS
GS	Advertisements	RO/FO's	Direct Contracting	N/A	N/A	as needs arises	as needs arises	GoP	3000	3000	0	Advertising sevices to be sourced out from existing news paper and radio company in the area