

**ANNUAL PROCUREMENT PLAN FOR 2012**  
**For Common-Use Supplies and Equipment**  
**Department of Labor and Employment - Cordillera Administrative Region**

**INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:**

1. Select the appropriate worksheet depending on the nearest Regional/Provincial Depot on your area.
2. For Sub - Depots please refer to the following:
  - a. Bukidnon, Puerto Princesa Palawan, Biliran, Borongan, and Misamis Occidental (Oroquieta) - **Region XIII**
  - b. Misamis Oriental, Calbayog, and Bontoc - **Regions VI, VII, VIII, X, & XI**
  - c. Zamboanga - **Zamboanga**
  - d. Surigao Del Norte - **Surigao Del Norte**
  - e. Camiguin - **Camiguin**
3. Indicate the agency's monthly requirement per item in the APP form. The form will automatically compute for the Total Amount per item and the Grand Total.
4. Do not delete any field in the APP Form.

Item & Specifications	Unit of Measure	Quantity Requirement														** PS Price Catalogue as of (06.30.2012)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total			
<b>A. AVAILABLE AT PROCUREMENT SERVICE STORES</b>																	
<b>COMMON ELECTRICAL SUPPLIES</b>																	
1. BALLAST, 18 watts	piece														0	75.58	-
2. BALLAST, 36 watts	piece														0	71.37	-
3. BATTERY, size AA, alkaline, 2 pcs./packet	packet	10	10	10	10	10	10	10	10	10	10	10	10	10	120	37.31	4,477.20
4. BATTERY, size AAA, alkaline, 2 pcs./packet	packet	10			10				10				10		40	15.98	639.19
5. BATTERY, size D, alkaline, 2 pcs./packet	packet														0	74.14	-
6. FLUORESCENT LIGHTING FIXTURE, 1 x 20W	set														0	335.79	-
7. FLUORESCENT LIGHTING FIXTURE, 1 x 40W	set														0	426.40	-
8. FLUORESCENT LAMP, tubular, 18 watts	piece	32										32			64	35.13	2,248.11
9. FLUORESCENT LAMP, tubular, 36 watts	piece														0	37.26	-
10. COMPACT FLUORESCENT LIGHT, 18 watts	piece														0	106.38	-
11. FUSE, 30 amperes	piece														0	10.61	-
12. FUSE, 60 amperes	piece														0	26.12	-
13. STARTER, 4-40 watts	piece	10			10				10				10		40	4.00	159.90
14. TAPE, electrical	roll	5					5						5		15	18.66	279.83
<b>COMMON COMPUTER SUPPLIES/CONSUMABLES</b>																	
1. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000 sheets/box	box														0	521.62	-

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2. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8", 2000 sheets/box	box													0	774.50	-
3. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-1/2", 1000 sets/box	box													0	575.21	-
4. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8", 1000 sets/box	box													0	893.57	-
5. COMPUTER CONTINUOUS FORMS, 3 ply, 11 x 9-1/2", 500 sets/box	box													0	473.84	-
6. COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500 sets/box	box													0	733.41	-
7. COMPUTER CONTINUOUS FORMS, 4 ply, 11 x 9-1/2", 250 sets/box	box													0	332.91	-
8. COMPUTER CONTINUOUS FORMS, 4 ply, 11" x 14-7/8", 250 sets/box	box													0	542.16	-
9. COMPACT DISK RECORDABLE, min. of 700MB, 1x - 52x minimum speed, 80 min recording time	piece	24							24					48	10.66	511.68
10. COMPACT DISK REWRITABLE, 700MB min. capacity, 80 minutes recording time, 4x - 10x min speed	piece	24							24					48	18.63	894.46
11. COMPACT DISK STORAGE CASE, 50 CDs capacity, min, made of durable plastic or nylon fabric, double sided sleeves, with closure	piece														54.37	
12. DVD RECORDABLE, 16x speed, 4.7GB capacity	piece													0	14.37	-
13. DVD RE-WRITABLE, 4x speed, 4.7GB capacity	piece													0	22.90	-
14. FLASH DRIVE, 8GB, USB 2.0, plug and play	piece	8							8					16	381.63	6,106.05
15. INK CARTRIDGE, HP 51645A (HP 45), black, for HP Deskjet 710c, 720c, 820cxi, 830c, 850c, 870cxi, 880c, 890c, 895cxi, 930c, 950c, 960c, 970cxi, 990cxi, 1000cxi, 1120c, 1125c, 1180c, 1220c, 1600c, 1600cm, 6122, 9300, HP Officejet G55, G85, G95, K60, K80, r45, r65, t45, t65 All-in-One HP Officejet Pro 1150c, 1170c, 1175c All-in-One, HP Photosmart P1000, P1100, P1215, P1218	cart	10			10				10			3		33	1,247.28	41,160.29
16. INK CARTRIDGE, HP C6615DA (HP 15), black, for HP Deskjet 810c, 840c, 845c, 920c, 948c, 3820, HP Officejet 5110, v40 All-in-One, HP PSC 500, 750, 950 All-in-One	cart		6								6			12	1,178.28	14,139.34
17. INK CARTRIDGE, HP C1823DA (HP 23), tricolor, for HP Deskjet 710c, 720c, 810c, 830c, 880c, 890c, 895cxi, 1120c, 1125c HP Officejet Pro 1170c, 1175c, r45, r65, t45, t65 All-in-One HP PSC 500 All-in-One	cart		5					4			3		2	14	1,526.43	21,370.02
18. INK CARTRIDGE, HP C6625A (HP 17), tricolor, for HP Deskjet 840c, 845c	cart				3							2		5	1,281.78	6,408.92
19. INK CARTRIDGE, HP C6578A/D (HP 78), tricolor, for HP Deskjet 920c, 930c, 948c, 950c, 960c, 970cxi, 990cxi, 1180c, 1220c, 3820, 6122, 9300 HP Officejet 5110, G55, G85, G95, K60, K80, v40 All-in-One, HP PSC 750, 950 All-in-One, HP Photosmart P1000, P1100, P1215, P1218	cart		2							2				4	1,386.33	5,545.33
20. INK CARTRIDGE, HP C6614D (HP 20), black, 28mL, for HP Deskjet 610c, 630c, 640c, 656c	cart													0	1,308.97	-

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21. INK CARTRIDGE, HP C4844A (HP 10), black, 69mL, for HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2000 printer series, 2230+, 2280+ printer series, 2300+ printer series, 2500 printer series, 2600+ printer series, HP Colour Printer cp1700 series	cart														0	1,365.42	-
22. INK CARTRIDGE, HP C8727AA (HP 27), black, 10mL, for HP Deskjet 3320, 3325, 3420, 3535, 3550, 3650, 3744, 3745, 3845 HP PSC 1110, 1210, 1315 All-in-One	cart														0	762.17	-
23. INK CARTRIDGE, HP C8728AA (HP 28), tri-color, for HP Deskjet 3320, 3325, 3420, 3535, 3550, 3650, 3744, 3745, 3845, HP Officejet 4110, 4255 All-in-One, HP PSC 1110, 1210, 1315 All-in-One	cart														0	894.95	-
24. INK CARTRIDGE, HP C6656AA (HP 56), black, for HP Deskjet 840c, 845c	cart														0	831.17	-
25. INK CARTRIDGE, HP C6657AA (HP 57), tri-color, for HP Deskjet 450 printer series, 5160, 5550, 5650, 5652, 9650, 9680 HP Officejet 4110, 4255, 5510, 6110 All-in-One, HP PSC 1110, 1210, 1315, 1350, 2110, 2210, 2310 All-in-One, HP PSC 2410, 2510, Photosmart All-in-One, HP Photosmart 7150, 7260, 7268, 7450, 7550, 7660, 7760, 7960	cart														0	1,386.33	-
26. INK CARTRIDGE, HP C9351AA (HP 21), black, for HP Deskjet 3920, 3940, HP PSC 1410, 1402	cart	6			6			8							26	630.44	16,391.35
27. INK CARTRIDGE, HP C9352AA (HP 22), tri-color, for HP Deskjet 3920, 3940, HP Officejet 5610, HP PSC 1410, 1402	cart	6						6							12	726.62	8,719.47
28. INK CARTRIDGE, HP C8765WA (HP 94), black, 11 mL, for HP Deskjet 3320, 3325, 3420, 3535, 3550, 3650, 3744, 3745, 3845, HP Officejet 4110, 4255 All-in-One, HP PSC 1110, 1210, 1315 All-in-One	cart														0	840.58	-
29. INK CARTRIDGE, HP C8766WA (HP 95), tri-color, for HP Deskjet 460, 5740, 6540, 6840, HP Officejet 7410 All-in-One HP PSC 2355 All-in-One, HP Photosmart 325, 375, 2610, 2710, 8150, 8450	cart														0	1,008.91	-
30. INK CARTRIDGE, HP C9361WA (HP 93), tri-color, for HP Deskjet D4160, 5440, HP Officejet 6310 All-in-One, HP PSC 1510 All-in-One, HP Photosmart 7830, C3180, C4180 All-in-One	cart														0	807.13	-
31. INK CARTRIDGE, HP C9362WA (HP 92), black, for HP Deskjet 5440, HP Officejet 6310 All-in-One, HP PSC 1510 All-in-One HP Photosmart 7830, C3180 All-in-One	cart														0	603.25	-
32. INK CARTRIDGE, HP CB314A (HP 900), black, for HP Deskjet 900, 910, 915	cart	6			6				6				6		24	262.42	6,298.09
33. INK CARTRIDGE, HP CB315A (HP 900), tri-color, for HP Deskjet 900, 910, 915	cart	3			3				3				3		12	337.70	4,052.36
34. INK CARTRIDGE, HP C4814AA (HP13), black, 28 ml, for HP Officejet Pro K850, HP Business Inkjet CP1700, 1000, 1100, 1200, 2000, 2200, 2230, 2250, 2280, 2300, 2500, 2600, 2800, 3000 printer series	cart														0	1,005.77	-

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34. INK CARTRIDGE, HP C4815A (HP 13), cyan, for HP Officejet Pro K850, HP Business Inkjet CP1700, 1000, 1100, 1200, 2000, 2200, 2230, 2250, 2280, 2300, 2500, 2600, 2800, 3000 printer series	cart														0	1,005.77	-
35. INK CARTRIDGE, HP C4816A (HP 13), magenta, 14 ml, for HP Officejet Pro K850 HP Business Inkjet CP1700, 1000, 1100, 1200, 2000, 2200, 2230, 2250, 2280, 2300, 2500, 2600, 2800, 3000 printer series	cart														0	1,005.77	-
36. INK CARTRIDGE, HP C4817A (HP 13), yellow , 14 ml, HP Officejet Pro K850, HP Business Inkjet CP1700, 1000, 1100, 1200, 2000, 2200, 2230, 2250, 2280, 2300, 2500, 2600, 2800, 3000 printer series	cart														0	1,005.77	-
37. INK CARTRIDGE, HP C4836A (HP 11), cyan 28 ml, HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100 printer series, 1200 printer series, 2230, 2280 printer series, 2300 printer series, 2600 printer series HP Colour Printer cp1700 series	cart														0	1,365.42	-
38. INK CARTRIDGE, HP C4837A (HP 11), magenta, 28 ml, for HP Officejet 9110, 9120, 9130 All-in-One HP Business Inkjet 1100 printer series, 1200 printer series, 2230, 2280 printer series, 2300 printer series, 2600 printer series HP Colour Printer cp1700 series	cart														0	1,365.42	-
39. INK CARTRIDGE, HP C483A (HP 11) , yellow 28 ml, for HP Officejet 9110, 9120, 9130 All-in-One HP Business Inkjet 1100 printer series, 1200 printer series, 2230, 2280 printer series, 2300 printer series, 2600 printer series HP Colour Printer cp1700 series	cart														0	1,365.42	-
40. INK CARTRIDGE, HP C4902AA (HP940), black, for HP Officejet Pro 8000, 8500	cart														0	997.41	-
41. INK CARTRIDGE, HP C4906AA (HP 940XL), black, HP Officejet Pro 8000, 8500	cart														0	1,380.06	-
42. INK CARTRIDGE, HPC4907AA (HP 940XL), cyan, for HP Officejet Pro 8000, 8500	cart														0	997.41	-
43. INK CARTRIDGE, HP C4908AA (HP 940XL), magenta, for HP Officejet Pro 8000, 8500	cart														0	997.41	-
44. INK CARTRIDGE, HP C4909AA (HP 940XL) , yellow, for HP Officejet Pro 8000, 8500	cart														0	997.41	-
45. INK CARTRIDGE, HP C4936A (HP 18) , black, for HP Officejet Pro K5300, K5400dn, K5400dtn, K8600, K8600dn, L7380, L7580, L7590	cart														0	830.13	-
46. INK CARTRIDGE, HP C4937A (HP 18) , cyan, for HP Officejet Pro K5300, K5400dn, K5400dtn, K8600, K8600dn, L7380, L7580, L7590	cart														0	622.07	-
47. INK CARTRIDGE, HP C4938A (HP 18) , magenta, for HP Officejet Pro K5300, K5400dn, K5400dtn, K8600, K8600dn, L7380, L7580, L7590	cart														0	622.07	-

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48. INK CARTRIDGE, HP C4939A (HP18) , yellow, for HP Officejet Pro K5300, K5400dn, K5400dtn, K8600, K8600dn, L7380, L7580, L7590	cart														0	622.07	-
49. INK CARTRIDGE, HP C8721A (HP 02), black , 10 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230 HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart														0	752.82	-
50. INK CARTRIDGE, HP C8767WA(HP 96), black , 21 ml, for HP Deskjet 5740, 6540, 6840, 9800, 9860, 9808, HP Photosmart 8030, 8150, 8450, 875, HP Officejet K7100, 7210, 7410 All-in-One	cart														0	1,260.87	-
51. INK CARTRIDGE, HP C8771WA(HP 02), cyan , 4 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230, HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart														0	403.56	-
52. INK CARTRIDGE, HP C8772WA(HP 02), magenta, 3.5 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230, HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart														0	403.56	-
53. INK CARTRIDGE, HP C8773WA(HP 02), yellow, 6 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230, HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart														0	403.56	-
54. INK CARTRIDGE, HP C8774WA(HP 02), light cyan , 5.5 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230, HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart														0	403.56	-
55. INK CARTRIDGE, HP C8775WA(HP 02), light magenta , 5.5 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230, HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart														0	403.56	-
56. INK CARTRIDGE, HP C9363WA (HP 97), tricolor , 14 ml, for HP Deskjet 5740, 6540, 6840, 9800, 9860, 9808, HP Photosmart 2575, 2610, 2710 All-in-On, HP PSC 1610, 2355 All-in-One	cart														0	1,399.92	-
57. INK CARTRIDGE, HP C9364WA (HP 98), black , 11 ml, HP Deskjet D4160, HP Photosmart D5160, 8030, HP Photosmart C4180, 2575 All-in-One	cart														0	699.44	-
58. INK CARTRIDGE, HP C9391A(HP 88XL), cyan , 17 ml, for HP Officejet Pro K550, K550dtn, K5400dn, K5400dtn, K8600, 600dn, HP Officejet Pro L7580, L7590 All-in-One	cart														0	997.41	-
59. INK CARTRIDGE, HP C9392A( HP 88XL), magenta 17 ml, for HP Officejet Pro K550, K550dtn, K5400dn, K5400dtn, K8600, 600dn, HP Officejet Pro L7580, L7590 All-in-One	cart														0	997.41	-
60. INK CARTRIDGE, HP C9393A(HP 88XL) , yellow 17 ml, for HP Officejet Pro K550, K550dtn, K5400dn, K5400dtn, K8600, 600dn, HP Officejet Pro L7580, L7590 All-in-One	cart														0	997.41	-

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61. INK CARTRIDGE, HP C9396A(HP 88XL), black 58.5 ml, for HP Officejet Pro K550, K550dtn, K5400dn, K5400dtn, K8600, 600dn, HP Officejet Pro L7580, L7590 All-in-One	cart														0	1,397.83	-
62. INK CARTRIDGE, HP CB316WA( HP 564), black, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart														0	478.84	-
63. INK CARTRIDGE, HP CB317WA(HP 564), photo, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart														0	400.43	-
64. INK CARTRIDGE, HP CB318WA(HP 564), cyan, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart														0	400.43	-
65. INK CARTRIDGE, HP CB319WA(HP 564), magenta, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart														0	400.43	-
66. INK CARTRIDGE, HP CB320WA ( HP 564), yellow, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart														0	400.43	-
67. INK CARTRIDGE, HP CB323WA(HP 564XL), cyan, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart														0	795.63	-
68. INK CARTRIDGE, HP CB324WA(564XL), magenta, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart														0	795.63	-
69. INK CARTRIDGE, HP CB325WA(564XL), yellow, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart														0	795.63	-
70. INK CARTRIDGE, HP CB335WA(HP74 ), black , 4.5 ml, for HP Deskjet D4260, D4360, HP Photosmart C4280, C4380, C4480, C5280 All-in-One, HP Officejet J5780, J6480 All-in-One	cart														0	644.03	-
71. INK CARTRIDGE, HP CB336WA (HP74XL), black , 18 ml, for HP Deskjet D4260, D4360, HP Photosmart C4280, C4380, C4480, C5280 All-in-One, HP Officejet J5780, J6480 All-in-One	cart														0	1,262.96	-
72. INK CARTRIDGE, HP CB337WA (HP75),tricolor, 3.5 ml, for HP Deskjet D4260, D4360, HP Photosmart C4280, C4380, C4480, C5280 All-in-One, HP Officejet J5780, J6480 All-in-One	cart														0	740.21	-
73. INK CARTRIDGE, HP CB338WA (HP 75XL), tricolor, 12 ml, for HP Deskjet D4260, D4360, HP Photosmart C4280, C4380, C4480, C5280 All-in-One, HP Officejet J5780, J6480 All-in-One	cart														0	1,399.92	-
74. INK CARTRIDGE, HP CC640WA (HP 60), black, 4 ml, for HP Deskjet D2560, F4230, F4250, F4280 All-in-One	cart	6			6				6					6	24	603.25	14,478.08
75. INK CARTRIDGE, HP CC641WA (HP60XL), black 12 ml, for HP Deskjet D2560, F4230, F4250, F4280 All-in-One	cart														0	1,206.51	-
76. INK CARTRIDGE, HP CC643WA (HP 60), tricolor,13 ml, for HP Deskjet D2560, F4230, F4250, F4280 All-in-One	cart														0	724.53	-
77. INK CARTRIDGE, HP CC644WA (HP60XL), tricolor , 11 ml, for HP Deskjet D2560, F4230, F4250, F4280 All-in-One	cart														0	1,409.33	-
78. INK CARTRIDGE, HP CC653AA (HP 901), black officejet , 4 ml	cart														0	604.30	-
79. INK CARTRIDGE, HP CC656AA(HP 901), tricolor officejet, 9 ml	cart														0	926.31	-

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80. INK CARTRIDGE, HP CC660AA(HP702), black, 20 ml, for HP Officejet J3508, J3608, J5508 All-in-One	cart														0	1,008.91	-
81. INK CARTRIDGE, HP CD887AA (HP703), black deskjet, for HP Deskjet D730, F735 All-in-One	cart														0	330.38	-
82. INK CARTRIDGE, HP CD888AA(HP 703), tricolor deskjet, for HP Deskjet D730, F735 All-in-One	cart														0	330.38	-
83. INK CARTRIDGE, HP CD971AA (HP 920), black, for HP Officejet 6000, 7000	cart														0	766.35	-
84. INK CARTRIDGE, HP CD972AA (HP920XL), cyan, for HP Officejet 6000, 7000	cart		6							6					12	575.03	6,900.30
85. INK CARTRIDGE, HP CD973AA (HP920XL), magenta, for HP Officejet 6000, 7000	cart		6							6					12	575.03	6,900.30
86. INK CARTRIDGE, HP CD974AA (HP 920XL), yellow, for HP Officejet 6000, 7000	cart		6							6					12	575.03	6,900.30
87. INK CARTRIDGE, HP CD975AA (HP920XL), black, for HP Officejet 6000, 7000	cart	10							10				5		25	1,150.05	28,751.25
88. INK CARTRIDGE, HP CN692AA(HP 704), black, for HP Ink Advantage 2010 K101a1, Ink Advantage All-in-One 20601 K110a	cart														0	330.38	-
89. INK CARTRIDGE, HP CN693AA (HP704), tricolor, for HP Ink Advantage 2010 K010a1, Ink Advantage All-in-One 20601 K110a	cart														0	330.38	-
90. INK CARTRIDGE, Brother LC67HYBK, black	cart														0	1,589.16	-
91. INK CARTRIDGE, Brother LC67HYC, cyan	cart														0	961.86	-
92. INK CARTRIDGE, Brother LC67HYM, magenta	cart														0	961.86	-
93. INK CARTRIDGE, Brother LC67HY, yellow	cart														0	961.86	-
94. INK CARTRIDGE, Brother LC 39BK, black	cart														0	705.71	-
95. INK CARTRIDGE, Brother LC 39Y, yellow	cart														0	465.25	-
96. INK CARTRIDGE, Brother LC 39C, cyan	cart														0	465.25	-
97. INK CARTRIDGE, Brother LC 39M, magenta	cart														0	465.25	-
98. INK CARTRIDGE, Lexmark Black #14, PN 18C2090A	cart														0	1,008.91	-
99. INK CARTRIDGE, Lexmark Color #15, PN 18C2110A	cart														0	1,252.51	-
100. INK CARTRIDGE, Lexmark # 17, black, PN 10N0217	cart				5										5	1,008.91	5,044.54
101. INK CARTRIDGE, Lexmark # 27, colored, PN 10N0227	cart		2									2			4	1,202.33	4,809.30
102. INK CARTRIDGE, Lexmark Photo #31, PN 18C0031A	cart														0	2,127.59	-
103. INK CARTRIDGE, Lexmark Black #34, PN 18C0034A	cart														0	1,704.17	-
104. INK CARTRIDGE, Lexmark Color #35, PN 18C0035A	cart														0	2,059.64	-
105. INK CARTRIDGE, Epson C13T028091, black, for printer Stylus C60/CX3100	cart														0	1,166.78	-
106. INK CARTRIDGE, Epson C13T029091, color, for printer Stylus C60/ C50/ CX3100	cart														0	1,065.36	-

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107. INK CARTRIDGE, Epson C13T032190, black, for printer Stylus C80/C82/ CX5100	cart													0	1,258.78	-
108. INK CARTRIDGE, Epson C13T032290, Cyan, for printer Stylus C80	cart													0	601.16	-
109. INK CARTRIDGE, Epson C13T032390, Magenta, for printer Stylus C80	cart													0	601.16	-
110. INK CARTRIDGE, Epson C13T032490, Yellow, for printer Stylus C80	cart													0	601.16	-
111. INK CARTRIDGE, Epson C13T038190, black, for printer Stylus C41SX/UX	cart													0	494.52	-
112. INK CARTRIDGE, Epson C13T038191, black, for printer Stylus C41SX/UX (Double Pack)	cart													0	871.95	-
113. INK CARTRIDGE, Epson C13T039090, color, for printer Stylus C41SX/UX	cart													0	774.72	-
114. INK CARTRIDGE, Epson C13T042290, Cyan, for printer Stylus C82/CX5100	cart													0	547.84	-
115. INK CARTRIDGE, Epson C13T042390, Magenta, for printer Stylus C82/CX5100	cart													0	547.84	-
116. INK CARTRIDGE, Epson C13T042490, Yellow, for printer Stylus C82/CX5100	cart													0	547.84	-
117. INK CARTRIDGE, Epson C13T046190, black, for printer Stylus C63/C83	cart													0	629.39	-
118. INK CARTRIDGE, Epson C13T047290, Cyan, for printer Stylus C63/C83	cart													0	387.88	-
119. INK CARTRIDGE, Epson C13T047390, Magenta, for printer Stylus C63/C83	cart													0	387.88	-
120. INK CARTRIDGE, Epson C13T047490, Yellow, for printer Stylus C63/C83	cart													0	387.88	-
121. INK CARTRIDGE, Epson C13T062190, black, High Cap, for printer Stylus CX3700/4700/C67	cart													0	644.03	-
122. INK CARTRIDGE, Epson C13T063190, black, Std Cap, for printer Stylus CX3700/4700/C67	cart													0	494.52	-
123. INK CARTRIDGE, Epson C13T063290, Cyan, Std Cap, for printer Stylus CX3700/4700/C67	cart													0	397.29	-
124. INK CARTRIDGE, Epson C13T063390, Magenta, Std Cap, for printer Stylus CX3700/4700/C67	cart													0	397.29	-



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125. INK CARTRIDGE, Epson C13T063490, Yellow, Std Cap, for printer Stylus CX3700/4700/C67	cart													0	397.29	-
126. INK CARTRIDGE, Epson C13T075190, Black, for printer Stylus color C59/CX2900	cart													0	295.88	-
127. INK CARTRIDGE, Epson C13T075290, Cyan, for printer Stylus color C59/CX2900	cart													0	295.88	-
128. INK CARTRIDGE, Epson C13T075390, Magenta, for printer Stylus color C59/CX2900	cart													0	295.88	-
129. INK CARTRIDGE, Epson C13T075490, Yellow, for printer Stylus color C59/CX2900	cart													0	295.88	-
130. INK CARTRIDGE, Epson C13T103190, Black, for printer Stylus T40W/TX600FW	cart													0	870.90	-
131. INK CARTRIDGE, Epson C13T103290, Cyan, for printer StylusT40W/TX600FW	cart													0	580.25	-
132. INK CARTRIDGE, Epson C13T103390, Magenta, for printer Stylus T40W/TX600FW	cart													0	580.25	-
133. INK CARTRIDGE, Epson C13T103490, Yellow, for printer Stylus T40W/TX600FW	cart													0	580.25	-
134. INK CARTRIDGE, Epson C13T104190, black, for printer C110, CX7300/8300, TX200/400, Pigment High Cap	cart													0	580.25	-
135. INK CARTRIDGE, Epson C13T104193, Black, for printer C110, CX7300/8300, TX200/400 Pigment High Cap - Double Pack	cart													0	967.09	-
136. INK CARTRIDGE, Epson C13T105190, Black, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart													0	434.93	-
137. INK CARTRIDGE, Epson C13T105290, Cyan, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart													0	434.93	-

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138. INK CARTRIDGE, Epson C13T105390, Magenta, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/ TX210/TX400/TX550W/ TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart														0	434.93	-
139. INK CARTRIDGE, Epson C13T105490, Yellow, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/ TX210/TX400/TX550W/ TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart														0	434.93	-
140. INK CARTRIDGE, Epson C13T107190, Black, for printer T10/T11/ T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N	cart														0	286.47	-
141. INK CARTRIDGE, Epson C13T107290, Cyan, for printer T10/T11/ T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N	cart														0	286.47	-
142. INK CARTRIDGE, Epson C13T107390, Magenta, for printer T10/T11/ T13/ T20E/TX100/TX110/TX111/CX5500) Pigment - 91N	cart														0	286.47	-
143. INK CARTRIDGE, Epson C13T107490, Yellow, for printer T10/T11/ T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N	cart														0	286.47	-
144. INK CARTRIDGE, Epson C13T111190, Black, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart														0	963.95	-
145. INK CARTRIDGE, Epson C13T111290, Cyan, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart														0	963.95	-
146. INK CARTRIDGE, Epson C13T111390, Magenta, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart														0	963.95	-
147. INK CARTRIDGE, Epson C13T111490, Yellow, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart														0	963.95	-
148. INK CARTRIDGE, Epson C13T111590, Light Cyan, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart														0	963.95	-
149. INK CARTRIDGE, Epson C13T111690, Light Magenta, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart														0	963.95	-
150. INK CARTRIDGE, Epson C13T112190, Black, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart														0	673.30	-
151. INK CARTRIDGE, Epson C13T112290, Cyan, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart														0	673.30	-

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152. INK CARTRIDGE, Epson C13T112390, Magenta, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	673.30	-
153. INK CARTRIDGE, Epson C13T112490, Yellow, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	673.30	-
154. INK CARTRIDGE, Epson C13T112590, Light Cyan, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	673.30	-
155. INK CARTRIDGE, Epson C13T112690, Light Magenta, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	673.30	-
156. INK CARTRIDGE, Epson C13T141190, Black, for ME 32/320/620F - 141	cart													0	310.51	-
157. INK CARTRIDGE, Epson C13T141290, Cyan, for ME 32/320/620F - 141	cart													0	349.20	-
158. INK CARTRIDGE, Epson C13T141390, Magenta, for ME 32/320/620F - 141	cart													0	349.20	-
159. INK CARTRIDGE, Epson C13T141490, Yellow, for ME 32/320/620F - 141	cart													0	349.20	-
160. INK CARTRIDGE, Epson C13T143190, Black, for printer ME 960FWD/900WD - 143	cart													0	590.71	-
161. INK CARTRIDGE, Epson C13T143290, Cyan, for printer ME Office 960FWD/ 900WD - 143	cart													0	465.25	-
162. INK CARTRIDGE, Epson C13T143390, Magenta, for printer ME Office 960FWD/ 900WD - 143	cart													0	465.25	-
163. INK CARTRIDGE, Epson C13T143490, Yellow, for printer ME Office 960FWD/ 900WD - 143	cart													0	465.25	-
164. MOUSE, optical, USB conection type	piece													0	179.09	-
165. TONER CARTRIDGE, HP C4092A, black, for HP Laserjet 1100 printer series, 3200 All-in-One	cart													0	3,221.19	-
166. TONER CARTRIDGE, HP C4096A, balck, for HP Laserjet 2100, 2200 printer series	cart													0	5,381.19	-
167. TONER CARTRIDGE, HP C7115A, black, for HP Laserjet 1000, 1200 printer series, 3300 mfp printer series, 3380 All-in-One	cart													0	3,301.69	-
168. TONER CARTRIDGE, HP C8543XC, high cap, black, for HP Laserjet 9000, 9040, 9050, HP Laserjet M9040, M9050 MFP series	cart													0	11,919.75	-
169. TONER CARTRIDGE, HP 92298A, black, for HP Laserjet 4, 4m, 4plus/ 4m plus, 5, 5m, 5n	cart													0	4,610.66	-
170. TONER CARTRIDGE, HP C4127X, high cap, black, for HP Laserjet 2100, 2200 printer series	cart													0	7,514.01	-
171. TONER CARTRIDGE, HP C4129X, balck, HP Laserjet 5000, 5100 printer series	cart													0	9,671.92	-
172. TONER CARTRIDGE, HP Q2613X, for HP Laserjet 1300 printer series	cart													0	4,244.73	-

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173. TONER CARTRIDGE, HP Q2613A, black, for HP Laserjet 1300 printer series	cart														0	3,904.94	-
174. TONER CARTRIDGE, HP Q2612A, black, for HP Laserjet 1010, 1012, 1015, 1018, 1020, 1022, 3015, 3020, 3030, 3050, 3052, 3055, M1005, M1319f MFP Printer	cart														0	2,937.86	-
175. TONER CARTRIDGE, HP Q5942A, black, for HP Laserjet 4250, 4350 printer series	cart														0	6,258.36	-
176. TONER CARTRIDGE, HP Q6511A	cart														0	5,204.50	-
177. TONER CARTRIDGE, HP Q7516AC, black	cart														0	7,848.57	-
178. TONER CARTRIDGE, HP Q7551A, black, for HP Laserjet P3005, M3027, M3035 MFP Printer Series	cart														0	5,581.92	-
179. TONER CARTRIDGE, HP Q1338A, black, for HP Laserjet 4200 printer series	cart														0	6,437.14	-
180. TONER CARTRIDGE, HP Q3960A, black, for HP Color Laserjet 2550 printer series, 2820, 2840 All-in-One	cart														0	3,554.70	-
181. TONER CARTRIDGE, HP Q3961A, cyan, for HP Color Laserjet 2550 printer series, 2820, 2840 All-in-One	cart														0	4,291.78	-
182. TONER CARTRIDGE, HP Q3962A, yellow, for HP Color Laserjet 2550 printer series, 2820, 2840 All-in-One	cart														0	4,291.78	-
183. TONER CARTRIDGE, HP Q3963A, magenta, for HP Color Laserjet 2550 printer series, 2820, 2840 All-in-One	cart														0	4,291.78	-
184. TONER CARTRIDGE, HP Q3971A, cyan, for HP Color LaserJet 2550 Printer Series, HP Color LaserJet 2820, 2840 All-in-One	cart														0	3,226.41	-
185. TONER CARTRIDGE, HP Q3972A, yellow, for HP Color LaserJet 2550 Printer Series, HP Color LaserJet 2820, 2840 All-in-One	cart														0	3,226.41	-
186. TONER CARTRIDGE, HP Q3973A, magenta, for HP Color LaserJet 2550 Printer Series, HP Color LaserJet 2820, 2840 All-in-One	cart														0	3,226.41	-
187. TONER CARTRIDGE, HP Q5949A, black, for HP Laserjet 1160, 1320 printer series, 3390, 3392 All-in-One	cart														0	3,549.47	-
188. TONER CARTRIDGE, HP Q5950A, black, for HP Color LaserJet 4700 Printer Series	cart														0	7,684.43	-
189. TONER CARTRIDGE, HP Q5951A, cyan, for HP Color LaserJet 4700 Printer Series	cart														0	10,902.47	-
190. TONER CARTRIDGE, HP Q5952A, yellow, for HP Color LaserJet 4700 Printer Series	cart														0	10,902.47	-
191. TONER CARTRIDGE, HP Q5953A, magenta, for HP Color LaserJet 4700 Printer Series	cart														0	10,902.47	-
192. TONER CARTRIDGE, HP Q7553A, black, for HP Laserjet P3005, M3027, M3035 MFP Printer Series	cart														0	3,384.28	-
193. TONER CARTRIDGE, HP C3906F, black, for HP Laserjet 5L printer series, 6L printer series, 3100 All-in-One, 3150 All-in-One	cart														0	3,139.64	-
194. TONER CARTRIDGE, HP CB380A, black, for HP Color LaserJet CP6015 printer series	cart														0	8,801.02	-
195. TONER CARTRIDGE, HP CB381A, cyan, for HP Color LaserJet CP6015 printer series	cart														0	13,758.78	-

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196. TONER CARTRIDGE, HP CB382A, yellow, for HP Color LaserJet CP6015 printer series	cart														0	13,758.78	
197. TONER CARTRIDGE, HP CB383A, magenta, for HP Color LaserJet CP6015 printer series	cart														0	13,758.78	
198. TONER CARTRIDGE, HP CB390A, black, for HP Color LaserJet CM6030/CM6040 MFP	cart														0	2,852.12	
199. TONER CARTRIDGE, HP CB435A, black, for HP Laserjet P1005, P1006 printer series	cart														0	2,554.16	-
200. TONER CARTRIDGE, HP CB436A, black, for HP Laserjet P1505 printer series	cart														0	2,997.45	-
201. TONER CARTRIDGE, HP CB540A, black, for HP Color LaserJet CP1215, CP1510 printer series, CM1312 MFP	cart														0	2,958.77	-
202. TONER CARTRIDGE, HP CB541A, cyan, for HP Color LaserJet CP1215, CP1510 printer series, CM1312 MFP	cart														0	2,718.30	-
203. TONER CARTRIDGE, HP CB542A, yellow, for HP Color LaserJet CP1215, CP1510 printer series, CM1312 MFP	cart														0	2,718.30	-
204. TONER CARTRIDGE, HP CB543A, magenta, for HP Color LaserJet CP1215, CP1510 printer series, CM1312 MFP	cart														0	2,718.30	-
205. TONER CARTRIDGE, HP CC364A, black, for HP LaserJet P4014, P4015, P4515 printer series	cart														0	6,482.10	-
206. TONER CARTRIDGE, HP CC364XC, high cap, black, for HP LaserJet P4015, P4515 printer series	cart														0	11,887.34	-
207. TONER CARTRIDGE, HP CC530A, black, for HP Color LaserJet CP2025 printer series	cart														0	5,190.91	-
208. TONER CARTRIDGE, HP CC531A, cyan, for HP Color LaserJet CP2025 printer series	cart														0	4,868.89	-
209. TONER CARTRIDGE, HP CC532A, yellow, for HP Color LaserJet CP2025 printer series	cart														0	4,868.89	-
210. TONER CARTRIDGE, HP CC533A, magenta, for HP Color LaserJet CP2025 printer series	cart														0	4,773.57	-
211. TONER CARTRIDGE, HP CE250A, black, for HP Color LaserJet CP3520 printer series	cart														0	5,385.37	-
212. TONER CARTRIDGE, HP CE251A, cyan, for HP Color LaserJet CP3520 printer series	cart														0	10,607.64	-
213. TONER CARTRIDGE, HP CE252A, yellow, for HP Color LaserJet CP3520 printer series	cart														0	10,607.64	-

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214. TONER CARTRIDGE, HP CE253A, magenta, for HP Color LaserJet CP3520 printer series	cart													0	10,607.64	-
215. TONER CARTRIDGE, HP CE255A, black, for HP LaserJet P3010 printer series	cart													0	6,389.05	-
216. TONER CARTRIDGE, HP CE255X, black, for HP LaserJet P3010 printer series	cart													0	9,029.98	-
217. TONER CARTRIDGE, HP CE260A, black, for HP Color LaserJet Enterprise CP4020 Printer Series	cart													0	6,311.68	-
218. TONER CARTRIDGE, HP CE261A, cyan, for HP Color LaserJet Enterprise CP4020 Printer Series	cart													0	11,464.95	-
219. TONER CARTRIDGE, HP CE262A, yellow, for HP Color LaserJet Enterprise CP4020 Printer Series	cart													0	11,464.95	-
220. TONER CARTRIDGE, HP CE263A, magenta, for HP Color LaserJet Enterprise CP4020 Printer Series	cart													0	11,464.95	-
221. TONER CARTRIDGE, HP CE270A, black, for HP Color LaserJet Enterprise CP5520 Printer Series	cart													0	10,164.35	-
222. TONER CARTRIDGE, HP CE271A, cyan, for HP Color LaserJet Enterprise CP5520 Printer Series	cart													0	16,575.36	-
223. TONER CARTRIDGE, HP CE272A, yellow, for HP Color LaserJet Enterprise CP5520 Printer Series	cart													0	16,575.36	-
224. TONER CARTRIDGE, HP CE273A, magenta, for HP Color LaserJet Enterprise CP5520 Printer Series	cart													0	16,575.36	-
225. TONER CARTRIDGE, HP CE278A, black, for HP LaserJet P1566, P1606dn, M1536dnf printer	cart													0	3,086.32	-
226. TONER CARTRIDGE, HP CE285A, black, for HP LaserJet P1102, P1102w, printer	cart													0	2,721.44	-
227. TONER CARTRIDGE, HP CE310A, black, for HP Color LaserJet Pro CP1020 Printer Series	cart													0	2,264.55	-
228. TONER CARTRIDGE, HP CE311A, cyan, for HP Color LaserJet Pro CP1020 Printer Series	cart													0	2,446.47	-
229. TONER CARTRIDGE, HP CE312A, yellow, for HP Color LaserJet Pro CP1020 Printer Series	cart													0	2,446.47	-
230. TONER CARTRIDGE, HP CE313A, magenta, for HP Color LaserJet Pro CP1020 Printer Series	cart													0	2,446.47	-
231. TONER CARTRIDGE, HP CE320A, black, for HP Color LaserJet Pro CP1520, CM1415 Color MFP Printer Series	cart													0	2,908.58	-
232. TONER CARTRIDGE, HP CE321A, cyan, for HP Color LaserJet Pro CP1520, CM1415 Color MFP Printer Series	cart													0	2,761.17	-

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233. TONER CARTRIDGE, HP CE322A, yellow, for HP Color LaserJet Pro CP1520, CM1415 Color MFP Printer Series	cart														0	2,761.17	-
234. TONER CARTRIDGE, HP CE323A, magenta, for HP Color LaserJet Pro CP1520, CM1415 Color MFP Printer Series	cart														0	2,761.17	-
235. TONER CARTRIDGE, HP CE390A, black, for HP Laserjet Enterprise 600, M601, 600, M602, 600, M603, M4555 MFP Series	cart														0	7,318.50	-
236. TONER CARTRIDGE, HP CE390X, high cap, black, for HP Laserjet Enterprise 600, M601, 600, M602, 600, M603, M4555 MFP Series	cart														0	12,219.80	-
237. TONER CARTRIDGE, HP CE400A, black, for HP Laserjet Enterprise 500 Color M551 Series	cart														0	6,630.56	-
238. TONER CARTRIDGE, HP CE401A, cyan, for HP Laserjet Enterprise 500 Color M551 Series	cart														0	9,706.42	-
239. TONER CARTRIDGE, HP CE402A, yellow, for HP Laserjet Enterprise 500 Color M551 Series	cart														0	9,706.42	-
240. TONER CARTRIDGE, HP CE403A, magenta, for HP Laserjet Enterprise 500 Color M551 Series	cart														0	9,706.42	-
241. TONER CARTRIDGE, HP CE505A, black, for HP LaserJet P2035, P2055 printer series	cart														0	3,680.16	-
242. TONER CARTRIDGE, HP CE505XC, high cap, black, for HP LaserJet P2055 printer series	cart														0	6,757.07	-
243. TONER CARTRIDGE, HP CE740A, black, for HP Color Laserjet Professional CP5220, Printer Series	cart														0	6,223.86	-
244. TONER CARTRIDGE, HP CE741A, cyan, for HP Color Laserjet Professional CP5220, Printer Series	cart														0	11,039.43	-
245. TONER CARTRIDGE, HP CE742A, yellow, for HP Color Laserjet Professional CP5220, Printer Series	cart														0	11,039.43	-
246. TONER CARTRIDGE, HP CE743A, magenta, for HP Color Laserjet Professional CP5220, Printer Series	cart														0	11,039.43	-
247. TONER CARTRIDGE, HP Q1339A, black, HP Laserjet 4300 printer series	cart														0	8,801.02	-
248. TONER CARTRIDGE, HP Q6000A, black, for HP Color LaserJet 1600, 2600n, 2605, CM1015MFP, CM1017MFP Printer	cart														0	3,192.96	-

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249. TONER CARTRIDGE, HP Q6001A, cyan, for HP Color LaserJet 1600, 2600n, 2605, CM1015MFP, CM1017MFP Printer	cart													0	3,480.47	-
250. TONER CARTRIDGE, HP Q6002A, yellow, for HP Color LaserJet 1600, 2600n, 2605, CM1015MFP, CM1017MFP Printer	cart													0	3,480.47	-
251. TONER CARTRIDGE, HP Q6003A, magenta, for HP Color LaserJet 1600, 2600n, 2605, CM1015MFP, CM1017MFP Printer	cart													0	3,480.47	-
252. TONER CARTRIDGE, HP Q6460A, black, for HP Color LaserJet 4730MFP, CM4730 Printer Series	cart													0	6,075.40	-
253. TONER CARTRIDGE, HP Q6461A, cyan, for HP Color LaserJet 4730MFP, CM4730 Printer Series	cart													0	13,069.80	-
254. TONER CARTRIDGE, HP Q6462A, yellow, for HP Color LaserJet 4730MFP, CM4730 Printer Series	cart													0	13,069.80	-
255. TONER CARTRIDGE, HP Q6463A, magenta, for HP Color LaserJet 4730MFP, CM4730 Printer Series	cart													0	13,069.80	-
256. TONER CARTRIDGE, HP Q6470A, black, for HP Color LaserJet 3600 Printer Series	cart													0	5,555.79	-
257. TONER CARTRIDGE, HP Q6471A, cyan, for HP Color LaserJet 3600 Printer Series	cart													0	5,524.42	-
258. TONER CARTRIDGE, HP Q6472A, yellow, for HP Color LaserJet 3600 Printer Series	cart													0	5,524.42	-
259. TONER CARTRIDGE, HP Q6473A, magenta, for HP Color LaserJet 3600 Printer Series	cart													0	5,524.42	-
280. TONER CARTRIDGE, HP Q7570A, black, HP Laserjet M5025, M5035 MFP Printer Series	cart													0	7,454.42	-
281. TONER CARTRIDGE, HP Q7581A, cyan, for HP Color LaserJet 3800, CP3505 Printer Series	cart													0	7,152.27	-
282. TONER CARTRIDGE, HP Q7582A, yellow, for HP Color LaserJet 3800, CP3505 Printer Series	cart													0	7,152.27	-
283. TONER CARTRIDGE, HP Q7583A, magenta, for HP Color LaserJet 3800, CP3505 Printer Series	cart													0	7,152.27	-
284. TONER CARTRIDGE, Brother TN-155BK, black	cart													0	4,328.37	-
285. TONER CARTRIDGE, Brother TN-155M, magenta	cart													0	5,802.53	-
286. TONER CARTRIDGE, Brother TN-155Y, yellow	cart													0	5,802.53	-



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		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total			
287. TONER CARTRIDGE, Brother TN-155C, cyan	cart														0	5,802.53	-
288. TONER CARTRIDGE, Brother TN-2025	cart														0	2,859.44	-
289. TONER CARTRIDGE, Brother TN-2130	cart														0	1,871.45	-
290. TONER CARTRIDGE, Brother TN-2150	cart														0	2,875.13	-
291. TONER CARTRIDGE, Brother TN3060	cart														0	4,673.39	-
292. TONER CARTRIDGE, TN-3250, low yield, for Brother HL5350DN	cart														0	3,565.16	-
293. TONER CARTRIDGE, Lexmark 34217HR(12A8400)	cart														0	4,737.16	-
294. TONER CARTRIDGE, Lexmark 1382920	cart														0	14,553.36	-
295. TONER CARTRIDGE, Lexmark X340A11G	cart														0	6,116.18	-
296. TONER CARTRIDGE, Lexmark E360H11P	cart														0	12,071.34	-
297. TONER CARTRIDGE, Lexmark E450A11P	cart														0	6,851.16	-
298. TONER CARTRIDGE, Lexmark T650A11P	cart														0	9,681.33	-
299. TONER CARTRIDGE, Developer, Epson C13SO50005, for printer EPL-5500	cart														0	3,189.82	-
300. TONER CARTRIDGE, Developer, Epson C13SO50010, for printer EPL-5700L/5800	cart														0	5,223.32	-
301. TONER CARTRIDGE, Developer, Epson C13SO50087, for printer EPL-5900/5900L	cart														0	5,324.73	-
302. TONER CARTRIDGE, Developer, Epson C13SO50166, 6K, for printer EPL-6200	cart														0	5,179.41	-
303. TONER CARTRIDGE, Developer, Epson C13SO50167, 3K, for printer EPL-6200/6200L	cart														0	3,292.28	-
304. TONER CARTRIDGE, Epson C13SO50440, Std Cap, for printer AL-M2010D/DN	cart														0	5,711.57	-
305. TONER CARTRIDGE, Developer, Epson C13SO50520, 1.8K, for printer AL-M1200	cart														0	3,631.02	-
306. TONER CARTRIDGE, Developer, Epson C13SO50521, 3.2K, for printer AL-M1200	cart														0	5,372.82	-
307. TONER CARTRIDGE, Samsung Part No. SCX-D655A for printer model MFP 6545	cart														0	8,886.75	-
308. TONER CARTRIDGE, Samsung Part No. MLD3050B for printer ML-D3050 / ML-D3051	cart														0	6,691.20	-
309. TONER CARTRIDGE, Samsung Part No. MLTD105L, for printer ML 2580n	cart														0	2,875.13	-

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310. TONER CARTRIDGE, Samsung Part No. ML D2850B, for printer ML D2851ND	cart													0	4,887.71	-
311. TONER CARTRIDGE, Samsung Part No. MLTD104-S, for Samsung ML 1660	cart													0	2,927.40	-
312. TONER CARTRIDGE, Samsung Part No. MLTD103-S	cart													0	2,927.40	-
313. TONER CARTRIDGE, Samsung ML-2250D5	cart													0	4,809.30	-
314. TONER CARTRIDGE, Samsung ML-2010D3	cart													0	3,031.95	-
315. TONER CARTRIDGE, for Kyocera Mita KM-1505/1510/1810	cart													0	3,939.94	-
316. TONER CARTRIDGE, TK 100, for Kyocera Mita KM-1500	cart													0	2,914.65	-
317. TONER CARTRIDGE, Kyocera TK-120	cart													0	5,385.37	-
318. TONER CARTRIDGE, for Kyocera FS4000DN printer TK330	cart													0	8,243.77	-
319. TONER CARTRIDGE, for Kyocera FS4020DN printer TK364	cart													0	8,527.10	-
320. RIBBON CARTRIDGE, Lexmark 11A3550 for Printer Models 23xx series	cart													0	1,170.96	-
321. RIBBON CARTRIDGE, Epson C13SO15505 for printer DFX-9000	cart													0	1,157.37	-
322. RIBBON CARTRIDGE, Epson C13SO15506(7753) Fabric, for printer LQ 300/300+II & 580	cart													0	122.32	-
323. RIBBON CARTRIDGE, Epson C13SO15508(S015016), black, for printer LQ 670/680/680Pro	cart													0	353.38	-
324. RIBBON CARTRIDGE, Epson C13SO15568, Color, for printer LX-300	cart													0	1,254.60	-
325. RIBBON CARTRIDGE, Epson C13SO15577(#8766), for printer DFX-5000+/ 8000/8500 Black Ribbon (S015055)	cart													0	963.95	-
326. RIBBON CARTRIDGE, Epson C13SO15587, black for printer DLQ-3000/3000+/3500	cart													0	1,055.96	-
327. RIBBON CARTRIDGE, Epson C13SO15589(S015337), for printer LQ-590	cart													0	382.65	-
328. RIBBON, Epson RN 8755	cart													0	85.21	-
329. RIBBON, Epson RN 8750	cart		10					10					10	30	77.16	2,314.86
330. RIBBON, Epson RN 7754	cart													0	130.69	-
331. RIBBON, Epson RN SO 15083/SO 15086	cart													0	728.71	-
332. RIBBON, Epson RN SO 15327	cart													0	336.65	-
333. RIBBON CARTRIDGE, for Fujitsu DL3850	cart													0	449.57	-

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334. PRINTHEAD, HP 11, black, C4810A , 8 ml, for HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2230, 2280 printer series 2300 printer series, 2600 printer series, HP Colour Printer cp1700 series	cart														0	1,399.92	-
335. PRINTHEAD, HP 11, cyan, 8 ml, HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2230, 2280 printer series 2300 printer series, 2600 printer series , HP Colour Printer cp1700 series	cart														0	1,399.92	-
336. PRINTHEAD, HP 11, magenta C4812A, 8 ml, HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2230, 2280 printer series 2300 printer series, 2600 printer series HP Colour Printer cp1700 series	cart														0	1,399.92	-
337. PRINTHEAD, HP 11 yellow, 8 ml, HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2230, 2280 printer series 2300 printer series, 2600 printer series, HP Colour Printer cp1700 series	cart														0	1,399.92	-
338. Photoconductor Kit, Lexmark PN 12A8302	cart														0	4,223.82	-
339. Photoconductor Kit, Lexmark PN E260X22G	cart														0	2,352.38	-
340. Photoconductor Kit, Lexmark PN E250X22G	cart														0	2,352.38	-
341. PHOTOCONDUCTOR UNIT, Epson C13S051099, for printer EPL 6200/6200L	cart														0	3,476.29	-
342. IMAGING UNIT, Samsung SCXR6555A	cart														0	10,455.00	-
<b>COMMON OFFICE SUPPLIES</b>																	
1. ACETATE, gauge #3, 50m in length	roll														0	627.32	-
2. AIR FRESHENER, 280mL/can	can		10					10							20	91.68	1,833.52
3. ALCOHOL, 70%, ethyl	bottle	24		24				24		24			24		120	41.04	4,924.92
4. AUDIO CASSETTE TAPE, 90min. recording time	piece														0	21.10	-
5. BINDER, 3-ring, D-type, A4, 64mm(2.5"), with insert clear-view pocket on front, back and spine for label	pair														0	117.26	-
6. BINDER, 3-ring, D-type, legal, 64MM(2.5"), with insert clear-view pocket on front, back and spine for label	pair														0	122.59	-
7. CARBON FILM, polyethylene, 210mm x 297mm(A-4), 100s/box	box				6										6	335.79	2,014.74

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8. CARBON FILM, polyethylene, 216mm x 330mm, 100s/box	box													0	339.79	-
9. CARTOLINA, assorted color, 20s/pack	pack		25											25	71.64	1,790.93
10. CARTOLINA, white, 20s/pack	pack		25											25	42.64	1,066.00
11. CHALK, white, dustless, 100 pcs/box	box													0	35.18	-
12. CLIP, bulldog (3")	piece													0	7.87	-
13. CLIP, backfold, 25mm, 12s/box	box													0	14.92	-
14. CLIP, backfold, 50mm, 12s/box	box													0	43.17	-
15. CLIP, backfold, 19mm, 12s/box	box													0	7.73	-
16. CLIP, backfold, 32mm, 12s/box	box													0	17.06	-
17. COLUMNAR PAD, 4 cols, 50 gsm min.	pad													0	25.05	-
18. COLUMNAR PAD, 14 cols, 50 gsm min.	pad													0	44.77	-
19. COLUMNAR PAD, 16 cols, 50 gsm min.	pad													0	43.71	-
20. COLUMNAR PAD, 18 cols, 50 gsm min.	pad	24												24	73.02	1,752.50
21. COLUMNAR NOTEBOOK, 12 cols	piece			24										24	20.25	486.10
22. CORRECTION TAPE, disposable, usable length of 6 meters(min), 5mm width	pair	24				24					24			72	21.27	
23. DATA FILE BOX, (5"x9"x15-3/4")	box													0	62.89	-
24. DATA FOLDER, w/ finger ring, (3" x 9" x 15")	piece													0	68.22	-
25. EDP BINDER, TB, for 11" X 9-1/2" CCF	piece													0	34.11	-
26. EDP BINDER, TB, for 11" X 14-7/8" CCF, plastic, spring rod type, assorted colors	piece														34.11	
27. ENVELOPE, documentary (10"x15"), 500s/box	box		2					2			2			6	600.16	3,600.95
28. ENVELOPE, expanding, kraft, legal size, 100s/box	box			10					10				10	30	666.83	20,005.03
29. ENVELOPE, mailing white, 500s/box	box		10				10				10			30	156.40	4,692.14
30. ENVELOPE, mailing white with window, 500s	box													0	200.94	-
31. ENVELOPE, pay, kraft, (4"x7-1/2"), 496s/box	box													0	105.10	-
32. ENVELOPE, expanding, plastic, legal size	piece		200				200							400	46.90	18,761.60
33. ENVELOPE, documentary, A4, 500s/box	box				10							10		20	472.14	9,442.71
34. ERASER, blackboard/whiteboard	piece													0	10.85	-
35. ERASER, rubber	piece			10				10			10			30	5.31	159.29
36. FILE ORGANIZER, expanding, legal, plastic, assorted colors	piece													0	81.02	-
37. FOLDER, pressboard, plain, legal, 100s/box	pack													0	872.93	-
38. FOLDER, tagboard, legal size, 100s/box	pack	10		10				10			10		20	60	335.79	20,147.40
39. FOLDER, tagboard, A4 size, 100s/box	pack													0	303.81	-
40. FOLDER, morocco/fancy, legal size, 50s/pack	pack		5							5				10	264.37	2,643.68
41. FOLDER, morocco/fancy, A4 size, 50s/pack	bundle		5											5	261.17	1,305.85
42. FOLDER, clear plastic, L-type, A4 size, 50s/pack	pack													0	201.47	-

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43. FOLDER, clear plastic, L-type, legal size, 50s/pack	pack				10									10	214.27	2,142.66
44. GLUE, all purpose, 300 grams min.	jar	10						10					7	27	46.90	1,266.41
45. ILLUSTRATION BOARD, (30"x40"), 2 ply	piece													0	33.58	-
46. INDEX CARD,3"x 5",ruled both sides, 500s/pack	pack													0	42.00	-
47. INDEX CARD, 5" x 8",ruled both side, 500s/pack	pack													0	95.94	-
48. INDEX CARD BOX, 4-3/8"x5-5/8" x 4"(3" x 5")	box													0	35.44	-
49. INDEX CARD BOX, 5-3/8"x8-7/8" x 6"(5" x 8")	box													0	51.41	-
50. INDEX TAB, self-adhesive, 10 pcs/box	box													0	50.64	-
51. LEAD, for mechanical pencil,0.5mm, 12 pcs/tube	tube													0	13.30	-
52. LOOSELEAF COVER, 214mm x 354mm, 50 pcs/bundle	bundle													0	506.35	-
53. MAGAZINE FILE BOX, 110mm x 220mm x 265mm, with open end	piece													0	37.31	-
54. MAGAZINE FILE BOX, 112mm x 200mm x 240mm, with open end	piece													0	37.31	-
55. MAP PIN, round head, 100s/case	case													0	37.31	-
56. MARKER, fluorescent, 3 colors/set	set													0	42.11	-
57. MARKING PEN, whiteboard, black	piece	75			75			75			75		7	307	12.16	3,732.05
58. MARKING PEN, whiteboard, blue	piece													0	12.16	-
59. MARKING PEN, whiteboard, red	piece													0	12.16	-
60. MARKER, permanent, black	piece	100			100			100			20			320	12.56	4,018.00
61. MARKER, permanent, blue	piece	100			100			100			20			320	12.56	4,018.00
62. MARKER, permanent, red	piece			50						50				100	12.56	1,255.63
63. NOTE BOOK, stenographer's, 40 leaves, ruled both sides	piece													0	7.89	-
64. NOTE PAD, (3"x3"), 100 sheets/pad	pad													0	35.18	-
65. NOTE PAD, (3"x4"), 100 sheets/pad	pad	25						25				25		75	58.63	4,397.25
66. NOTE PAD, (2"x2"), 400 sheets/pad	pad													0	115.13	-
67. NOTE PAD, (2"x3"), 100 sheets/pad	pad													0	31.98	-
68. OIL, for general purpose, 120 mL	bottle				6					6				12	35.18	422.14
69. PAPER, bond, Premium Grade,210mm x 297mm (A4), 70 gsm	ream													0	101.15	-
70. PAPER, mimeo, Groundwood, 210mm x 297mm (A4), 60gsm	ream	50	50	100	50			50			20		40	360	71.83	25,859.52
71. PAPER, for Plain Paper Copier, 210mm x 297mm (A4) 70gsm	ream													0	112.87	-
72. PAPER, for Plain Paper Copier, 254mm 356mm(B4), 70gsm	ream	50		50		50		50		50		50		300	199.53	59,857.95
73. PAPER, ruled pad,216mmx330mm, 90 sheets/pad	pad	50			50			50			50	22		222	20.04	4,448.60
74. PAPER, thermal,210mmx30M, 1/2" core	roll		10		10			10		10		10	4	54	36.99	1,997.58
75. PAPER, thermal, 216mmx30M, 1/2" core	roll													0	36.99	-
76. PAPER,multicopy, 210mm x 297mm(A4), 80gsm	ream	50		50		50		50		50		50		300	121.03	36,309.60

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77. PARCHMENT PAPER, A4 size, 80 gsm,100sheets/pack	ream													0	165.23	-
78.PAPER FASTENER, for paper , metal, 50 sets/box	box		2			2			2				2	8	84.09	672.73
79. PAPER CLIP, gem type,jumbo, 48mm, 100s/box	box		30				30				30			90	14.39	1,295.19
80. PAPER CLIP, gem type, 32mm, 100s/box	box													0	8.00	-
81. PENCIL, lead, w/eraser, One(1) dozen per box	box	25			10				25			10		70	21.04	1,473.03
82. PENCIL, mechanical, for 0.5mm lead	piece													0	19.19	-
83. PUSH PIN, flat head type, assorted colors, 100s/case	case	10						10			10			30	38.38	1,151.28
84. RECORD BOOK, 300 pages, smythe sewn	book	20						20				20		60	58.63	3,517.80
85. RECORD BOOK, 500 pages, smythe sewn	book		20			20			20			15		75	90.61	6,795.75
86. RIBBON, nylon, manual typewriter	spool		10							9				19	14.90	283.17
87. RIBBON CARTRIDGE, fabric, Iwata E2A time recorder	piece	10												10	479.70	4,797.00
88. RING BINDER, 6mm x 1.12m, plastic, 10 pcs/bundle	bundle		10											10	34.10	341.02
89. RING BINDER, 8mm x 1.12m, plastic, 10 pcs/bundle	bundle			10										10	37.30	373.00
90. RING BINDER, 10mm x 1.12m, plastic, 10 pcs/bundle	bundle				10									10	45.29	452.95
91. RING BINDER, 11mm x 1.12m, plastic, 10 pcs/bundle	bundle					10								10	55.95	559.55
92. RING BINDER, 12.7mm x 1.12m (1/2"x44"), plastic	piece							10						10	4.63	46.33
93. RING BINDER, 14mm x 1.12m, plastic, 10 pcs/bundle	bundle								2					2	76.21	152.42
94. RING BINDER, 16mm x 1.12m, plastic, 10 pcs/bundle	bundle									2				2	101.26	202.52
95. RING BINDER, 19mm x 1.12m(3/4"x44"), plastic	piece													0	11.67	-
96. RING BINDER, 22mm x 1.12m, plastic, 10 pcs/bundle	bundle													0	151.89	-
97. RING BINDER, 25mm x 1.12m (1"x44"), plastic	piece										2			2	12.53	25.05
98. RING BINDER, 28mm x 1.12m, plastic, 10 pcs/bundle	piece													0	232.91	-
99. RING BINDER, 32mm x 1.12m, plastic, 10 pcs/bundle	piece													0	263.29	-
100. RING BINDER, 50mm x 1.12m(2" x 44"), plastic	piece													0	29.85	-
101. RUBBER BAND, 1.0mm min thickness, min. 350grams/box or approx 220pcs	box		4						4			4		12	136.00	1,631.96
102. RULER, plastic, 300mm	piece			10				10			10			30	3.73	111.93
103. RULER, plastic, 450mm	piece													0	37.31	-
104. SIGN PEN, black	piece	50			30			50				50		180	44.22	7,959.33
105. SIGN PEN, blue	piece		20			10				20				50	44.22	2,210.93
106. SIGN PEN, red	piece		10						10					20	44.22	884.37
107. STAMP PAD INK, violet, 50mL	bottle			5										5	22.39	111.93
108. STAMP PAD, felt pad, min 60mm x 100mm	piece			3										3	25.58	76.75
109. STAPLE WIRE, standard, #35	box		20			10			10		10		7	57	24.18	1,378.25
110. STENCIL PAPER, ordinary, universal, 24 pcs/quire	quire													0	186.55	-
111. TAPE, adding machine, GSP bond	roll													0	7.95	-
112. TAPE, masking, 24mm, 50 meters length	roll		30			30			30		30		22	142	46.90	6,660.37

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113. TAPE, masking, 48mm, 50 meters length	roll				10									10	93.59	935.93	
114. TAPE, transparent, 24mm, 50 meters	roll	30			30			30				30		9	14.92	1,925.20	
115. TAPE, transparent, 48mm, 50 meters	roll		10					10					10		30.86	925.88	
116. TAPE, packaging, 48mm, 50 meters length	roll		25					25					25		30.86	2,314.71	
117. TIME CARD, for Amano Bundy Clock,100s/bndl	bundle				5					5					10	84.75	847.47
118. TIME CARD, for Kitano Time Recorder,100s/bndl	bundle														0	85.28	-
119. TOILET TISSUE, 12 rolls/pack	pack		4					4				4			12	74.62	895.44
120. TWINE, plastic, one kilo per roll	roll		10		10			10					10		40	46.78	1,871.24
121. WRAPPING PAPER, kraft, 65gsm, approx. 40m	roll		5					5		5					15	149.24	2,238.60
<b>COMMON OFFICE DEVICES</b>																	
1. BLADE, heavy duty cutter(L500), 10 pcs./pack	pack														0	9.59	-
2. CUTTER, heavy duty	piece		3			3				3		3			12	28.68	344.15
3. PUNCHER, heavy duty	piece				3			3			3				9	101.27	911.43
4. SCISSORS, (6")	pair			6											6	17.78	106.70
5. SHARPENER, single cutterhead	piece							3							3	175.89	527.67
6. STAMPING DATER, self-inking stamp	piece							2							2	453.05	906.10
7. STAPLER, heavy duty, standard	piece				3					3		2			8	147.84	1,182.69
8. STAPLE REMOVER, twin jaws	piece														0	16.93	-
9. TAPE DISPENSER, heavy duty, for 24mm(1")	piece		2					2							4	53.30	213.20
10. TAPE DISPENSER, handheld, for 48mm width packaging tape	piece														0	41.24	-
11. WASTE BASKET, plastic	piece														0	26.65	-
<b>COMMON JANITORIAL SUPPLIES</b>																	
1. BATHROOM SOAP, 70gms.	piece														0	20.25	-
2. BROOM, soft (tambo)	piece		10			10				10					30	122.59	3,677.70
3. BROOM, STICK (tingting)	piece			10				10				10			30	18.12	543.66
4. CLEANSER, powder, 350gms.	canister														0	16.31	-
5. DETERGENT POWDER, all purpose, 500gms.	pouch		24		24			24		24			24		120	23.45	2,814.24
6. DETERGENT BAR, min 392 grams net mass, four(4) pcs per bar	bar	5				5					5				15	18.66	279.83
7. DISINFECTANT SPRAY, 400 grams net content	can		24				24			24		24			96	156.70	15,043.39
8. DUST PAN, non-rigid plastic, with detachable handle	piece			10											10	34.11	341.12
9. FLOOR WAX, paste, natural, 2kgs.	can														0	314.47	-
10. FLOOR WAX, paste, red, 2kgs.	can		10			10				10					30	319.80	9,594.00

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (06.30.2012)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
11. FLOOR WAX, liquid type, 3.9L/ plastic container	container		10			10			10			10		40	353.38	14,135.16
12. FURNITURE CLEANER, 300mL/can min	can	24			24			24			24			96	103.40	9,926.59
13. INSECTICIDE, 600mL (420g) /can	can		24			24			24			24		96	117.26	11,256.96
14. MOPHANDLE, screw type, wooden handle	piece		10						10					20	90.61	1,812.20
15. MOPHEAD, 100% rayon, 400g	piece													0	79.95	-
16. RAG, COTTON, (7") in diameter	kilo		5				5				5			15	47.97	719.55
17. SCOURING PAD, economy size	pack		10				10				10			30	138.58	4,157.40
18. TOILET BOWL & URINAL CLEANER, 900ml	bottle	10		10		10			10		10		10	60	69.29	4,157.40
19. TOILET DEODORANT CAKE, 99% paradichlorobenzene, 50gms, 3 pcs/pack	box			24							24			48	29.85	1,432.70
20. TRASHBAG, plastic, black, (XL), 10 pcs per pack per roll	roll	10	10	10	10	10	10	10	10	10	10	10	10	120	147.11	17,652.96
															0.00	
<b>LEGAL SIZE PAPER</b>																
1. PAPER, bond, Premium Grade	ream													0	116.94	-
2. PAPER, mimeo, Groundwood	ream		50	50				50				25		175	79.47	13,906.94
4. PAPER, for PPC	ream	50		50		50		50		50		50		300	117.16	35,147.25
5. PAPER, multicopy, legal, for laser printing	ream		10						10					20	147.64	2,952.82
															0.00	
<b>COMMON OFFICE EQUIPMENT</b>																
1. AIRPOT, 4.0 liters, w/ dispenser	unit													0	1,364.48	-
2. CALCULATOR, desktop, heavy duty printing, 12 digits, two(2) color print/illuminated display, AC power source, Canon	unit													0	1,918.80	-
3. CALCULATOR, desktop, mini-printer type, 12 digits, AC/DC power source, with ink roller & adaptor	unit													0	903.97	-
4. CALCULATOR, scientific, 10 digits, dot, matrix display, programmable, with case	unit		2			2					2			6	404.01	2,424.08
5. CALCULATOR, compact, electronic, LCD, desktop, display, 12 digits, two-way power source	unit													0	159.78	-
6. CHAIR, monobloc, without armrest, beige/white	unit													0	255.84	-
7. DIGITAL VOICE RECORDER, 4GB, memory, stereo channel, MP3, WMA, recording and playback format, with earphone jack, built-in microphone, with USB cable, rechargeable batteries, instructional manual, carrying pouch, hand strap, earphone	unit													0	9,572.68	-
8. DOCUMENT CAMERA, w/ DVI port, four (4), reference points demarcate viewing area, 8 times, (800%) consecutive zoom, PC and Doc Cam VS	unit													0	20,040.80	-
9. ELECTRIC FAN, orbit type	unit													0	1,439.10	-
10. ELECTRIC FAN, with stand	unit													0	1,097.98	-
11. ELECTRIC FAN, wall type	unit													0	1,055.34	-
12. INDUSTRIAL FAN, 18" metal blade	unit													0	1,119.30	-



Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (06.30.2012)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
13. FACSIMILE TRANSCIEVER, uses thermal paper, 50m/roll, for documents 216mm x 600mm, 15 sec, transmission speed, running width 208mm, document feeder holds 10 pages, with automatic, paper cutter, redial, and fax/tel switchover	unit													0	3,913.61	-
14. FIRE EXTINGUISHER, dry chemical, for ABC class, of fire, squeeze type,non-electrical conductor,non-toxic, non-corrosive, 4.5kg (10lbs.), brand new	unit													0	1,063.87	-
15. FIRE EXTINGUISHER, pure HCFC 123, with fire rating of 1A, 1BC for ABC class of fire, squeeze type, non-electrical conductor, 4.5kg (10 lbs), brand new	unit													0	3,803.49	-
16. MULTIMEDIA PROJECTOR, 2000 ansi Lumens, 2000 hours lamp life, supports SVGA to SXGA, (compressed) resolution	unit													0	23,420.02	-
17. PAPER TRIMMER/CUTTING MACHINE, 350MM cutting size, 30 sheets cutting cap., automatic clamping, stationery blade guard, A4-A6 format indications	unit													0	9,059.93	-
18. PAPER SHREDDER, 220mm feed opening, 4mm shred width, 0.06m/sec shred speed, 6-8 sheets performance, approx 5kg in weight	unit													0	5,967.47	-
19. PRINTER, automatic data processing, impact, dot matrix, 9-pins, 136 columns, complete w/ ribbons, cables and manual	unit													0	17,056.00	-
20. PRINTER, impact dot matrix, 9-pin, 80 columns, with ribbon, cables and manual, ribbons, cables and manual, LX-300+ II	unit													0	6,351.96	-
21. PRINTER, laser, 20ppm printing speed, 1200 x 1200 dpi, with power cord, interface cable, software drivers and complete documentation	unit													0	3,832.27	-
22. PRINTER, impact dot matrix, 24-pins, 136 columns, 465 cps print speed, parallel or USB interface, manual/tractor feeder paper handling, 220VAC/60Hz, with power cable, data cable, software driver (if any), manual and ribbon cartridge	unit													0	31,766.80	-
23. PUNCHING/BINDING MACHINE, two(2) hand lever system, 34cm or 13" (24 holes) punching, width adjustable to any format, binds 425 sheets, or up to 2" thick, all metal construction	unit													0	10,658.93	-
24. TABLE, monobloc, square, 36" X 36", white, four(4) seater, for indoor and outdoor use	unit													0	1,263.21	-
24. TIME RECORDER, (for attendance), electronic, stylish/compact design, large, display, 2-color ribbon, with dot matrix printer, bell and buzzer, wall or desk mount, 220 volts	unit													0	4,699.78	-
															0.00	
<b>HANDBOOKS ON PROCUREMENT</b>															0.00	
HANDBOOK ON PUBLIC BIDDING DOCUMENTS,															0.00	
8-1/2" x 11", offset printing, one color print, laminated															0.00	
kromcote cover, newsprint inside pages, perfect binding for:															0.00	
a. Procurement of Goods & Services, 110-115 pages	piece													0	33.05	-
b. Procurement of Civil Works, 139-149 pages	piece													0	38.59	-
c. Procurement of Consulting Services, 139-149 pages	piece													0	22.92	-

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (06.30.2012)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
d. Sample Forms, 8-1/4" x 11-3/4", 328 pages	piece													0	90.61	-
e. for LGUs	piece														116.19	
HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (5th Edition), 6" x 9", 228 pages,	piece											1		1	40.51	40.51
HANDBOOK ON PUBLIC BIDDING CHECKLIST, 6" x 9", 70 pages	piece													0	13.86	-
HANDBOOK ON GENERIC PROCUREMENT	set													0	133.25	-
MANUAL (GPM), A-4 size(210mm x 297mm), foldcote 12 w/ plastic lamination, one(1) set of four																-
(4) volumes as follows:																-
Volume I (103 pages) - white color																-
Volume II (138 pages) - light blue color																-
Volume III (124 pages) - light yellow color																-
Volume IV (118 pages) - light green color																-
<b>B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)</b>																
<b>Office Equipment and Accessories</b>																
1. copier machine ****							5							5	85,000.00	425,000.00
														0		-
<b>Office Supplies</b>																
1 Ballpen - pilot black	pc	50			50			50				50		200	30.00	6,000.00
2 ballpen - retractble	pc	20					20					20		60	52.00	3,120.00
3. Bundy clock ribbon	roll			10							10			20	50.00	1,000.00
4 correction fluid	pc		20			20			20			20		80	25.00	2,000.00
5 cutter blade	tube			10				10				10		30	34.00	1,020.00
6 CP110 gestetner copier ink	pc		12						12			5		29	3,500.00	101,500.00
7 CPMT gestetner master	pc	5					5					5		15	2,200.00	33,000.00
8. Tonner Xerox copier	pc		12			12			12			12		48	2,500.00	120,000.00
9 diskette 3.5 w/ separate case	pc	25					25					25		75	50.00	3,750.00
10. ID jackets	pc		100			100			100			100		400	5.00	2,000.00
11 paper fastener, plastic coated	box	25			50			50				50		175	25.00	4,375.00
12. Paste redstone	pc			5				5				5		15	40.00	600.00
13. Stabilo boss	pc	24			24			24				24		96	20.00	1,920.00
14. Thumb tax	box			5			5				5			15	10.00	150.00
15 Dry chemical for refill of fire extinguishers 10lbs/unit	unit						17							17	900.00	15,300.00

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (06.30.2012)	Total Amount	
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total			
16															0		
17															0		
18															0		
19															0		
20															0		-
<b>Audio and visual presentation and composing equipment</b>																	
1															0		-
2															0		-
3															0		-
4															0		-
5															0		-
<b>Photographic or filming or video equipment</b>																	
1															0		-
2															0		-
3															0		-
4															0		-
5															0		-
<b>Cleaning Equipment and Supplies</b>																	
1															0		-
2															0		-
3															0		-
4															0		-
5															0		-
<b>Paper Materials and Products</b>																	
1															0		-
2															0		-
3															0		-
4															0		-
5															0		-
<b>Lighting and fixtures and accessories</b>																	
1 pinlight (bulb) 15 watt	pc	50			50			50					50		200	150.00	30,000.00
2															0		-
3															0		-

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (06.30.2012)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
4														0		-
5														0		-
<b>Electrical equipment and components and supplies</b>																
1														0		-
2														0		-
3														0		-
4														0		-
5														0		-
<b>Computer Supplies</b>																
1. Computer toner # 36	pc	4			4				4			5		17	3,500.00	59,500.00
2 Computer Toner # 85	pc	4			4				4			4		16	3,200.00	51,200.00
3 Computer Ink # 704B	pc		6			6				6			6	24	400.00	9,600.00
4 Computer Ink # 704C	pc		3			3				3			3	12	500.00	6,000.00
5 Computer Toner dell 7H53W	pc	4			4				4			4		16	3,700.00	59,200.00
6 Computer Ink #811b (canon)	pc		10		10			20			10		10	60	850.00	51,000.00
7 Computer Ink # 810 C ( canon)	pc		5		5			10			5		5	30	700.00	21,000.00
8 Computer Ink # 94b	pc			3					3					6	1,000.00	6,000.00
9 Computer Ink # 95c	pc			1					1					2	1,100.00	2,200.00
10														0		-
<b>Computer Equipment and Accessories</b>																
1 Laptop keyboard	pc		2											2	3,000.00	6,000.00
2. Hard drive 200gig	pc			2										2	3,500.00	7,000.00
3														0		-
4														0		-
5														0		-
<b>*Other Categories</b>																
A. Software:														0		-
1. Anti virus software	lot	1												1	75,000.00	75,000.00
2														0		-
3														0		-
3														0		-
5														0		-

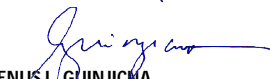
Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue as of (06.30.2012)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec		

\*\*\*GRAND TOTAL: ..... 1,775,615.70  
TOTAL W/ 10% ADDITIONAL PROVISION FOR INFLATION ..... 1,953,177.27  
APPROVED BUDGET: ..... 1,954,000.00

\*Other categories that are not indicated herein  
\*\*Prices are FOB Manila/Applicable for items under A.  
\*\*\*Grand total for items under A and B  
\*\*\*\* budgt is under capital outlay

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.


Prepared by:

  
VENUS L. GUINJICNA  
Property/Supply Officer

Certified Funds Available /  
Certified Appropriate Funds Available:

  
Accountant /  
Local Budget Officer

Approved:

  
HENRY JOHN S. JALBUENA  
Head of Office/Agency

Date Prepared August 29, 2012 \_\_\_\_\_