



Republic of the Philippines
Department of Labor and Employment
 REGIONAL OFFICE No. _____

APPLICATION FOR REGISTRATION OF CONTRACTORS

1. Business Name: _____ TIN _____
2. Business Address: _____
3. Telephone No. _____ Fax: _____ Email: _____
4. Contact Person and Position: _____
5. Areas of Operation: _____
6. Nature of Business: _____ 7. Industries to be covered _____
8. Number of Regular Workers: _____ Male _____ Female _____
9. Proof of compliance with substantial capital requirements
10. Names, Positions and Addresses of Officers and Staff (use additional sheet if necessary):

| Names of Officers/Staff | Position | Postal Address |
|-------------------------|----------|----------------|
| | | |
| | | |
| | | |
| | | |

| Name and Address of Client/Principal | Nature of Business | Services Provided to Clients/Principal | Number of Personnel Assigned to each client | | Description of the Phase of the Contract | Number of Employees Covered in each Phase of the Contract | |
|--------------------------------------|--------------------|--|---|--------|--|---|--------|
| | | | Male | Female | | Male | Female |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

UNDERTAKING:

That I, _____, Filipino, of legal age, _____, _____
name civil status position

Of _____, after having been duly sworn to in accordance with law, do
name of company

hereby depose and say:

1. That our company shall abide by all applicable laws and regulations of the Department of Labor and Employment;
2. That the remittances/payments to SSS, HDMF, Philhealth, ECC and BIR have been made during the reporting period;
3. That I have read and understood the contents of the foregoing application; and that contents thereof are true and correct to the best of my personal knowledge and based on authentic records.

In witness whereof, I have hereunto affixed my signature this ___ day of _____ 20__ in

 (Affiant's Name /Signature)

SUBSCRIBED AND SWORN to before me this ___ day of _____ 20__. Affiant exhibited to me his/her Residence Certificate No. _____, issued at _____ on _____.

Doc. No. _____
 Page No. _____
 Book No. _____
 Series of _____

Note: All contracts entered into after this registration shall be reported to the DOLE Regional Office on or before the 10th day of the month immediately following the date of entry into contract.