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CHECKLIST OF DOCUMENTARY REQUIREMENTS

(Through Direct Administration-Kabuhayan Program)

Project Beneficiary:	
Project Title:	
Amount of DOLE Counterpart:	
Project Location:	
<input type="checkbox"/> Project Evaluation/Appraisal and Validation Sheet	
<input type="checkbox"/> Memorandum of Agreement (to be submitted by FO after approval of the project)	
<input type="checkbox"/> Application Letter	
<input type="checkbox"/> Project Proposal duly signed by the beneficiary (Annex Y or Z of DO 173)	
<input type="checkbox"/> Beneficiaries Profile (use the same form under ACP implementation)	
<input type="checkbox"/> Certificate of Registration of Association/Organization	
<input type="checkbox"/> Proof of Counterpart: Resolution/Deed of Donation/Contract of Lease or Certification by the Beneficiary-Organization signed by the Officers and photo, whichever is applicable	
Date Forwarded to RO:	
Received by:	
TSSD Staff	Date