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## Accreditation of Co-Partner Logsheet (Regional Office)

For the \_\_\_\_\_ semester 20\_\_\_\_\_

NO.	DATE RECEIPT OF APPLICATION DOCUMENTS BY FO	DATE RECEIPT OF DOCUMENTS FROM RRCO	NAME OF APPLICANT	ACP CERTIFICATE NUMBER	DATE APPROVED	DATE FORWARDED TO RRCO FOR SENDING TO FO
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

1. Process Performance (PP 1) =  $\frac{\text{Total No. of Applications Processed within 5 working days}}{\text{Total No. of Applications Received}} \times 100\%$

Total No. of Applications Received

2. Process Performance (PP2) =  $\frac{\text{Total No. of Applications Processed within 10 working days}}{\text{Total No. of Applications Received}} \times 100\%$

Total No. of Applications Received

**MEASUREMENTS:**

Month	PP1	PP2	Month	PP1	PP2
January			April		
February			May		
March			June		