

# CONTRACT OF SECURITY SERVICES

RECEIVED  
JUN 17 2020  
By: \_\_\_\_\_

**KNOW ALL MEN BY THESE PRESENTS:**

This agreement made and entered into by and between:

The **DEPARTMENT OF LABOR AND EMPLOYMENT – CORDILLERA ADMINISTRATIVE REGION (DOLE-CAR)**, a government agency, with office address at Cabinet Hill, Baguio City, represented by its Regional Director, **EXEQUIEL RONIE A. GUZMAN, CESO IV**;

-and-

**ORO DIAMOND STAR SECURITY AND INVESTIGATION AGENCY INCORPORATED**, a private agency duly organized and existing under Philippine laws, with office address at 306-B Lopez Building, Session Road, Baguio City, represented by its President/General Manager, **RONALD O. ORIBELLO**, Filipino, of legal age and resident of Baguio City.

**WITNESSETH:**

**WHEREAS**, the Department of Labor and Employment-Cordillera Administrative Region is in need of security agency that can provide security services for its Regional Office and Kalinga Field Office;

**WHEREAS**, Oro Diamond Star Security and Investigation Agency Incorporated submitted its proposal/quotation for the provision of security services to the Department of Labor and Employment-Cordillera Administrative Region;

**NOW, THEREFORE**, for and in consideration of foregoing premises of the mutual covenants and provisions hereafter set forth, the Department of Labor and Employment-Cordillera Administrative Region and Oro Diamond Star Security and Investigation Agency Incorporated do hereby agree as follows:

1. **Contract Amount.** The monthly cost distribution for the contract shall be broken down as follows:

ITEM	PARTICULAR	DATA
	Days Work Per Week	7
	No. of Days Per Year	393.5
	Daily Wage Rate (DW)	370.00
	Hours of Work Per Day	8 hours

ORO DIAMOND STAR SECURITY & INVEST. AGENCY, INC.  
**RECEIVED**  
NAME: \_\_\_\_\_  
DATE: 2/11/20

## **CONTRACT OF SECURITY SERVICES**

<b>A. Amount directly to personnel (guard)</b>		
	Average Pay Per Month (DW*393.50/12)	12,133.00
	Night Shift Differential Pay	405.00
	5 Days SIL	155.00
	13th Month Pay	1,012.00
	Add: Uniform Allowance (R.A. 5487)	100.00
	<b>Total Amount Directly To Personnel (Guard)</b>	<b>13,805.00</b>
<b>B. Statutory benefits given to the personnel (guards)</b>		
	Retirement Benefits: R.A. 7641(DW x22.5/12)	693.75
	SSS Premium	1,080.00
	Philhealth Contribution	166.83
	State Insurance	10.00
	PAG-IBIG	100.00
	<b>Total B</b>	<b>2,050.58</b>
<b>C. Sub-Total (A+B)</b>		<b>15,855.58</b>
<b>D. Admin cost Operational expense including installation of CCTV-at least 8 channels with complete accessories at the Regional Office</b>		<b>4,756.67</b>
<b>E. Contract Cost (C+D)</b>		<b>20,612.25</b>
<b>F. VAT (12% of D)</b>		<b>570.80</b>
<b>G. Monthly Contract Price Per Guard Per Shift</b>		<b>21,183.05</b>
<b>H. Required Number of Guards in a Month</b>		<b>5</b>
<b>I. Total Contract Price in a Month</b>		<b>105,915.25</b>

**Note: Security Personnel (Guards) are required to work every day, including Sundays or Rest Days, Special Days and Regular Holidays**

2. **Payment of Security Services Fee.** For and in consideration of the services during the duration of this Contract, the Department of Labor and Employment-Cordillera Administrative Region shall pay Oro Diamond Star Security and Investigation Agency Inc. the monthly security service fee as per contract amount stated in item no. 1 above.

The security services fee will be paid upon submission by Oro Diamond Star Security and Investigation Agency Inc. of a Statement of Account together with the DTRs, proof of payment of salaries of guards, proof of payment of